

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on May 19, 2016 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Julie Trumpler at 9:03a.m.

**Directors Present:** Julie Trumpler, President  
Mark Hochhauser, Vice President  
Sam Barnsley, Treasurer  
John Brunner, Director  
Bart Fischer, Director

**Directors Absent:** Dan Lisco, Excused

**Staff and Consultants:** Chris Smith, General Manager  
Vicki Santos, Finance Manager  
Ed Baile, Treatment Manager  
Darwin Williams, District Engineer  
Scott Holwick, Attorney  
Meghan Connolly, Engineer I  
Lilah Imes, Assistant Secretary, Board of Directors  
Jason Whitmore, Treatment Manager

**Public Present:** Margaret Shutze – 4937 N. 109<sup>th</sup> Street

**SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 5/19/2016**

Approval of the Minutes:

*The minutes of the May 19, 2016, Board meeting were submitted prior to the meeting. Attorney Scott Holwick determined some additions to the minutes needed to be made. Discussion.*

**MSP:** *Director Brunner moved to approve the amended minutes of the May 19, 2016 meeting. Motion seconded by Director Fischer. Motion carried unanimously.*

**SUBJECT: PUBLIC HEARING & COMMENTS**

**MSP:** *President Trumpler moved to officially open the public hearing to discuss the accessory dwelling on 4937 N. 109<sup>th</sup> Street. Motion seconded by Director Hochhauser. Motion carried unanimously. Public hearing opened at 9:08 am.*

Margaret Shutze – 4937 N. 109<sup>th</sup> Street:

*Ms. Shutze addressed the Board of Directors regarding Policy 25, Accessory Dwelling. Her property currently has one 5/8" single family tap, but this tap serves a home and a small cottage. Under District Policy 25, Accessory Dwelling, this property is not in compliance. The policy states that any property that serves two dwellings must have a 3/4" tap equivalent. Discussion.*

**MSP:** *Director Hochhauser moved to officially close the public hearing. Motion seconded by Director Brunner. Motion carried unanimously. Public hearing closed at 10:09 am.*

**MSP:** *Director Brunner moved to extend the date of compliance for an upgrade in tap size from a 5/8" to a 3/4" from three months to six months from the date of this meeting and to waive the Eastern Zone Transmission Line (EZT) fee since the existing service pre-dates the installation of the EZT line. Motion seconded by Director Fischer. Motion carried unanimously.*

**SUBJECT: FINANCIAL REPORTS**

Monthly Financial Statements:

*Vicki Santos presented the financial reports and payables for the month of May 2016. Discussion.*

Bills and Appropriations:

*A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$1,816,634.17.*

**SUBJECT: UNFINISHED BUSINESS**

Lead in the Drinking Water:

*The District does not have any lead service lines. Some individual homes may have lead service lines and the District does sampling of these according to State regulations. The State does not require us to remove lead, but we take measures to avoid lead leaching into our water system. The District's testing results show we are a magnitude below the State allowable amounts. We have low traces of lead in our water due to the fact that the District has been diligent in monitoring our system. Discussion.*

Abandoned Taps – Policy No. 18.4:

*The following taps have not responded to the certified letter staff mailed regarding District Policy 18.4, Disconnection/Tap Abandonment.*

**Taps Subject to Abandonment Per Policy 18.4:**

1) Avset Management Services – Acct #3189.01 Tap ID# 85-101-11:

*Staff sent a certified letter to this tap owner in accordance of Policy 18. We received confirmation and a signature that the letter was retrieved. The District has received no response regarding Notice of Intent to Abandon within the 90 days provided under Policy 18 from the owner of the land. The current owner purchased this parcel in 1999 and a lien was placed on the account for non-payment in November of 2008. The account balance has an outstanding balance of \$2,073.25 and that amount does not include interest that would be assessed in order to cure the lien. Discussion.*

**MSP:** *President Trumpler moved to abandon the tap for account #3189.01, AVC 309 LLC (Avset Management Services) in accordance with District Policy 18.4, without any refund to the owner, physically remove the meter pit and remove the lien on the account, with the outstanding balance considered uncollected debt. Motion seconded by Director Brunner. Motion carried unanimously.*

2) State of Colorado Department of Transportation – Acct #2935.02 Tap ID# 85-042-08:

*Staff sent a certified letter to this tap owner in accordance of Policy 18. We received confirmation and a signature that the letter was retrieved. The District has not received a response regarding Notice of Intent to Abandon within the 90 days provided under Policy 18 from the owner of the land. This account has been owned by CDOT since May 2002. The account has been in minimum billing for some time and their payments are current. Discussion.*

**MSP:** *President Trumpler moved to abandon the tap for account #2935.02, Colorado Department of Transportation, without any refund given and physically remove the meter pit. Motion seconded by Director Brunner. Motion carried unanimously.*

3) BDH & R Investment Co. – Acct #6592.01 Tap ID# 90 VC2 B04 L03:

*Staff sent a certified letter to this tap owner in accordance of Policy 18. We received confirmation and a signature that the letter was retrieved. The District has not received a response regarding Notice of Intent to Abandon within the 90 days provided under Policy 18 from the owner of the land. Originally this tap was used to provide water to a temporary office trailer. At the owners request in 2005, staff removed the pit and service was abandoned at the main. Since then, the account has been in minimum billing. Discussion.*

**MSP:** *Director Brunner moved to abandon the tap for account #6592.01, BDH&R Investment Co without any refund given to the tap owner. Motion seconded by Director Hochhauser. Motion carried unanimously.*

**SUBJECT: NEW BUSINESS**

Financial Advisory Services:

*Staff recently met with Stifel Financial Advisors regarding financial advisory services related to debt issuances. In the past, the District has contracted their services. However, due to new regulations related to disclosure of potential conflicts of interest, advice and underwriting services have become more complicated. Staff is seeking direction from the Board. Discussion.*

**SUBJECT: DIRECTOR COMMETS**

Dodd Water Treatment Plant Upgrade:

*Staff would like to schedule an open house immediately following the August Board of Director's meeting. The plant will be available for tours at that time.*

Application for a Finding of Reasonable Diligence – Case No. 16CW3032:

*The Application filed in water court is now live. We initially have 12 months to resolve this case since there was opposition to the application.*

Meeting adjourned at 11:54 am.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Dan Lisco, Secretary