

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on January 15 2015, at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Corey Heil at 9:07 a.m.

Directors Present: Corey Heil, President
Bo Shaffer, Vice President
Julie Trumpler, Secretary
John Brunner, Treasurer
Dan Lisco, Director
Mark Hochhauser, Director

Directors Absent: Paul Schlagel (Excused)

Staff and Consultants: Chris Smith, General Manager
Vicki Santos, Finance Manager
Darwin Williams, District Engineer
Scott Holwick, Attorney
Meghan Connolly, Engineering Technician
Lilah Imes, Assistant Secretary, Board of Directors
Robert Backman, Treatment

Public Present: Mark Lawley, Fire Chief, Mountain View Fire Department
Michael Wallace, Weld County Director of Public Safety

SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 12/11/2014

Approval of the Minutes

The minutes of the December 11, 2014, Board meeting were submitted prior to the meeting.

MSP: *Vice President Shaffer moved to approve the minutes of the December 11, 2014, board meeting. Motion seconded by Treasurer Brunner. Motion carried unanimously.*

SUBJECT: PUBLIC HEARING & COMMENTS

Request for Antenna Lease – Mountain View Fire Protection District

Mountain View Fire Chief Mark Lawley and Weld County's Public Safety Director Michael Wallace spoke to the Board of Directors regarding the proposed antenna at the Niwot tank site. Their current antenna sites, located elsewhere, have spotty coverage throughout the whole town of Niwot. This lack of coverage prompted them to seek other antenna locations. They explained to

the Board that the nature of their business as a not-for-profit is public safety, not financial gain, unlike some other commercial companies that have antennas located on the Niwot tank premises. Mountain View Fire would like a discounted monthly lease rate. Plans that have been previously submitted indicate this antenna will leave a large footprint. Michael Wallace stated he will review the plans and determine where changes can be made to decrease their footprint. Discussion.

MSP: *Vice President Shaffer moved to approve a \$1500.00 monthly antenna site lease for Mountain View Fire Department with a 10% increase at the time of each automatic 5-year renewal. Motion seconded by Secretary Trumpler. Motion carried unanimously.*

SUBJECT: FINANCIAL REPORTS

Monthly Financial Statements

Vicki Santos presented the financial reports and payables. Discussion.

Bills and Appropriations

A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$3,807,745.88.

SUBJECT: UNFINISHED BUSINESS

Haldi Ditch Company Annual Meeting:

The annual Haldi Ditch Company meeting is scheduled for Saturday, February 21, 2015, at Left Hand Water's District offices. Chris Smith and Bo Shaffer currently hold two of the five Board seats and have for some time. However, the District's representatives are appointed at the Board's discretion. Discussion.

MSP: *Director Lisco moved to appoint Chris Smith and Bo Shaffer as District representatives to fill Board seats on the Haldi Ditch Company Board of Directors. Motion seconded by Treasurer Brunner. Motion carried unanimously.*

Notice of Annual Meeting – Left Hand Ditch Company:

The 149th Annual Meeting of the Left Hand Ditch Company will be held on Saturday, February 7, 2015 at 10:00 am. The meeting will be held at Altona Grange located at 39th Street & Nelson Road. The Left Hand Water District is on the agenda to give an annual report. The LHWD Board must designate someone to vote the District's shares and appoint two District representatives for the Joint Liaison Committee. We will advertise this meeting as a public meeting of the Left Hand Water District since several Board members will attend. Discussion.

MSP: *Vice President Shaffer moved to authorize Chris Smith to vote shares at the LHDC Annual Meeting. Motion seconded by Director Lisco. Motion carried unanimously.*

MSP: *Secretary Trumpler moved to appoint Dan Lisco and Bo Shaffer as District representatives to the Joint Liaison Committee for the Left Hand Ditch Company. Motion seconded by Director Hochhauser. Motion carried unanimously.*

Williamson Ditch Company / New Hinman Ditch Company:

The annual meeting for the New Hinman and Williamson Ditch Companies will be held Saturday, February 7, 2015 at 8:00am. The District holds shares in both of these ditch companies and a representative from the District attends the meetings. The shares the District holds are used at the 6800 Nimbus Road property for irrigation and/or to provide water to the Dodd treatment plant, via Left Hand Ditch shares. Discussion.

MSP: *Vice President Shaffer moved to authorize Chris Smith or his designee to attend the Williamson and New Hinman Ditch Companies annual meetings and vote District shares. Motion seconded by Director Lisco. Motion carried unanimously.*

Water Share purchase from Rinn Valley Farms, LLC:

The District is in negotiations with Rinn Valley Farms, LLC to purchase 85 units of CBT. Staff anticipates submitting a contract by January 24th, with the contract to close by the end of February. Discussion.

Colorado Water Resources & Power Development Authority:

Colorado Water Resources & Power Development Authority contacted staff to request a minor modification to our loan. In essence, this change is an internal cash management mechanism for the Authority that will allow the Authority to draw the funds for our loan from EPA cap grants. The loan terms, interest rate and payoff schedule will not be affected by this change except that the Authority has agreed to reduce the Administrative Fee the District pays by \$10,000.00 over the next two years in recognition of the increase in audit fees the District will incur. Discussion.

MSP: *President Heil moved to follow staff recommendations and approve the loan adjustments being requested by the Colorado Water Resources & Power Development Authority. Motion seconded by Director Lisco. Motion carried unanimously.*

SUBJECT: NEW BUSINESS

SWSP II – 6th Interim Agreement:

Northern Water has presented the District with the Sixth Interim Agreement between the Northern Colorado Water Conservancy District, Southern Water Supply Project Water Activity Enterprise and Left Hand Water for Participation in the Southern Water Supply Project Second Pipeline. The Sixth Phase of the Project will consist primarily of right-of-way acquisition for the project. The rights-of-way to be acquired during this phase will generally be from St. Vrain Road to Left Hand Water District. This agreement requires adoption from the Board. Discussion.

MSP: *Vice President Shaffer moved to approve the execution of the Sixth Interim Agreement with the Northern Colorado Water Conservancy District, Southern Water Supply Project Water Activity Enterprise. Motion seconded by Director Lisco. Motion carried unanimously.*

Designation of Place of Posting Notice and Agenda

Annually, at the Board of Director's first meeting of the year, the Directors designate the posting place(s) where the public has access to the time and place of all regularly scheduled Board meetings. Previous postings have been at 6800 Nimbus Road, Mt. View Fire Station on Stagecoach Rd, Niwot Post Office, and the Clerk and Records offices of Boulder, Weld and Broomfield Counties. Additionally, 24 hours prior to the Board meetings, another notice with the agenda outline will be posted on the outside door of 6800 Nimbus Road. Discussion.

MSP: *Vice President Shaffer moved to designate the official posting places for regular Board meetings and the 24 hour notice of the agenda as stated above. Motion seconded by Director Lisco. Motion carried unanimously.*

Proposed Policy Revision – Employee Handbook:

Staff proposes an Employee Handbook Policy Revision regarding Employee Privacy Practices. Colorado is considered a “one-party” consent state meaning that only one party to any conversation need give consent to recording the conversation. This is very concerning to the District as employees could surreptitiously record conversations with members of the public, co-workers or supervisors without the other party being aware of the recording. A recording, whether audio or video may result in violating existing District confidentiality policies and inhibit open communications with in the workplace. Discussion.

MSP: *Vice President Shaffer moved to approve revision to the Privacy Policy within the Employee Handbook as presented. Motion seconded by Director Lisco. Motion carried unanimously.*

New Year Requirements – Lyons Gaddis Kahn Hall Jeffers Dworak & Grant:

A memo from the District's attorney's office was provided to the Board regarding the New Year legal requirements, such as deadlines to post meeting information, for the District. Staff has posted all required documentation as directed. Discussion.

Meeting adjourned at 12:00 pm.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Julie Trumpler, Secretary