

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on March 17, 2016 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Corey Heil at 9:00a.m.

Directors Present: Corey Heil, President
Bo Shaffer, Vice President
John Brunner, Treasurer
Mark Hochhauser, Director

Directors Absent: Julie Trumpler, Excused
Paul Schlagel, Excused
Dan Lisco, Excused

Staff and Consultants: Chris Smith, General Manager
Vicki Santos, Finance Manager
Ed Baile, Treatment Manager
Darwin Williams, District Engineer
Scott Holwick, Attorney
Meghan Connolly, Engineer I
Lilah Imes, Assistant Secretary, Board of Directors

Public Present: Sam Barnsley, 8555 E County Line Rd

SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 2/18/2016

Approval of the Minutes

The minutes of the February 18, 2016, Board meeting were submitted prior to the meeting.

MSP: *Vice President Shaffer moved to approve the minutes of the February 18, 2016 meeting. Motion seconded by Treasurer Brunner. Motion carried unanimously.*

SUBJECT: PUBLIC HEARING/COMMENT

Notice of Cancellation of Election & Certified Statement of Results:

Lilah Imes gave a brief summary of the 2016 Election. The District did not Receive more self nominations than seats available. Therefore, pursuant to Section 1-13.5-513(6) C.R.S., the 2016 election was cancelled and the four applicants were deemed elected. They will take oaths of office at the May 19, 2016 Board of Directors meeting. Two seats currently remain open and the Board has the responsibility to make appointments for these seats. Discussion.

Requests for taps to remain in service:

In accordance to Policy No. 18, staff continues to send out letters to owners of record requesting information regarding intent of future use for the taps on their properties. For this board meeting, ten tap owners have responded and they are requesting tap retentions. Discussion.

- 1) Tap Retention Request – Lot A - RE469 – Acct #5437.01
- 2) Tap Retention Request – Lot B – RE5109 – Account #3606.01
- 3) Tap Retention Request – 3781 WCR 20 – Acct #3101.01
- 4) Tap Retention Request – SE CR3.25 & CR16.5 – Account #6352.02
- 5) Tap Retention Request – 3625 CR 12 – Account #3039.01
- 6) Tap Retention Request – 3625 CR 12 – Account #3040.01
- 7) Tap Retention Request – Lot B – RE4600 – Account #2819.01
- 8) Tap Retention Request – Lot B – RE4600 – Account #2909.01
- 9) Tap Retention Request – 10759 CR 7 – Account #6225.02
- 10) Tap Retention Request – Lot B – RE1851 – Account #5433.01

MSP: *Vice President Shaffer moved to accept the written responses from the ten (10) accounts listed above as evidence that there is intent to utilize the tap in the near future and to grant an extension to the conditions of Policy No. 18 – Abandonment for 10-years from the date of this meeting. Motion seconded by Director Hochhauser. Motion carried unanimously.*

SUBJECT: TAPS FOR BOARD CONSIDERATION

Lynn R Hurst – 9482 Valmont Road:

In February 2015, this applicant requested a 5/8” residential tap to serve a single family home that she has moved to the property. The property needed to be included into Northern Water Conservancy’s boundaries prior to being served by Left Hand Water District. The applicant was notified and began the inclusion process. At the beginning of March, 2016, Northern Water contacted staff to inform them the process was complete and staff can proceed with service to this property. Discussion.

Kevin & Gayla Mortensen – 1498 CO Hwy 52:

This applicant is planning on building a single family home and has requested a 5/8 inch residential tap. The parcel is located in the Highland Ranch subdivision and will be served from the end of the Highland Way cul-de-sac. Prior to service, the owner must provide the District with suitable evidence of a private service line easement. Discussion

MSP: *Vice President Shaffer moved to approve a 5/8 inch single family residential tap for 9482 Valmont Rd and 1498 CO Hwy 52. Motion seconded by Director Hochhauser. Motion carried unanimously.*

Broadway Motors/Jerry Morrison – Vista Commercial Block 5, Lot 11

A request for a 1 inch commercial tap to replace two 5/8 inch commercial taps was submitted by Broadway Motors to operate a car dealership in the Vista Commercial Subdivision. In addition to the requested 1 inch tap, the applicant has also requested a 4 inch fire line. The two lots, block 5 lots 1 and 4, were combined by Weld County, to create lot 11. The Commercial Supplemental Form submitted shows the need for a 1 inch tap. The applicant will pay the difference in cost of the two 5/8 inch taps, versus the cost of the 1 inch tap. Discussion.

MSP: *Vice President Shaffer moved to approve an upgrade from two 5/8 inch commercial taps, to a 1 inch commercial tap, conditional upon meeting all requirements for service Motion seconded by Treasurer Brunner. Motion carried unanimously.*

SUBJECT: FINANCIAL REPORTS

Monthly Financial Statements

Vicki Santos presented the financial reports and payables for the month of February 2016. Discussion.

Bills and Appropriations

A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$2,428,229.10.

Communication to the Board – CliftonLarsonAllen, LLP:

Chris Smith discussed the Governance Letter that was provided by the District's audit firm, CliftonLarsonAllen. The letter explains to the Board what the auditor's processes are. At any time, Board members should feel free to contact the audit firm with any questions or concerns. The audit firm has been very pleasant to work with. Discussion.

SUBJECT: UNFINISHED BUSINESS

Dodd Water Treatment Plant Update:

Ed Baile gave an update regarding the construction status of the Dodd Water Treatment plant. Garney Water partnership is providing training to treatment employees for all the different segments of running the plant. The membrane training was the most difficult in that the amount of information and processes will require a lot of detail as staff has never used membrane filters before. Every system will have a manual and drawings that explain the process. May 15th is the expected date LHWD staff will assume control of the plant. Discussion.

Xcel/Blackeagle Damage to Left Hand Water District's 30-inch pipeline:

On the morning of February 29, 2016, Blackeagle Energy Services, contracted by Xcel Energy, were boring on the west side of 95th St. and in the process, scraped its teeth along the top of the 30-inch waterline. This crushed the steel inward approximately 2 to 3 inches. While the pipeline did not leak, it appears that the internal cement lining has been separated from the steel surface. After review of the Xcel plans, it was determined that two of the District's waterlines were not accurately located on their plans. The excavating notified Left Hand at 8:45 am on February 29, 2016, while the locate was not scheduled to be performed until close of business on February 29, 2016. It appears the excavation activity was initiated prior to the legal time constraints were met. Discussion.

CPR/First Aid Course:

All District staff attended a CPR/First Aid Course held at our offices March 9th and 10th. The instructor was from Mountain View Fire District. This service was provided free of charge to the District. Discussion.

Application for a Finding of Reasonable Diligence – Case No. 02CW321

Six years ago, the Left Hand Water District Board of Directors directed staff and Scott Holwick to perfect the District's water right for making an exchange of CBT to the St. Vrain Diversion into the Left Hand Ditch System. The purpose of this diligence application presented today is to show evidence to the Court that the District has continued to perfect this water right. The filing of Case No. 02CW321 needs to be filed by March 31, 2016. Discussion.

MSP:

Vice President Shaffer moved to direct Scott Holwick to submit the Application for a Finding of Reasonable Diligence in Case no 02CW321 on behalf of the Left Hand Water District within the time limits established in the original decree. Motion seconded by Treasurer Brunner. Motion carried unanimously.

Tap Abandonment Policy – Disposition of Unpaid Balance-Acct #4685.01:

At the November 21, 2013 Board meeting, a tap at 6864 WCR 7, Erie in accordance with Policy 21: Northern Colorado Water Conservancy District was abandoned. The District mailed several certified letters to the customer regarding the necessity of inclusion into Northern Water District's boundaries. The customer never responded and the certified letters were all returned. The District sent one last letter regarding the abandonment public hearing to be held in November 2013. Once again, there was no communication from the land owner. At the time of abandonment, the account had a balance of \$1764.78 and an outstanding lien for non-payment. The District requests from the Board, permission to remove the lien and write off the unpaid balance as uncollected debt. Discussion.

MSP: *Vice President Shaffer moved to remove the lien from 6864 WCR 7 without further collection and write off the remaining balance, including any accrued interest as uncollected debt. Motion seconded by Treasurer Brunner. Motion carried unanimously*

SUBJECT: NEW BUSINESS

Northern Water Spring Water Users Meeting Agenda

An agenda of the Northern Water Spring Users Meeting was provided in this month's board packets. If any board member is interested in attending, please let Lilah know and she will register you. Discussion.

Meeting adjourned at 11:04 pm.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Julie Trumpler, Secretary