

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on October 20, 2016 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Julie Trumpler at 9:01a.m.

Directors Present: Julie Trumpler, President
Mark Hochhauser, Vice President
Dan Lisco, Secretary
Sam Barnsley, Treasurer
John Brunner, Director
Bart Fischer, Director
Jim Richard, Director

Directors Absent: N/A

Staff and Consultants: Chris Smith, General Manager
Vicki Santos, Finance Manager
Jason Whitmore, Treatment Manager
Darwin Williams, District Engineer
Scott Holwick, Attorney
Meghan Connolly, Engineer I
Lilah Imes, Assistant Secretary, Board of Directors

Public Present: N/A

SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 9/15/2016

Approval of the Minutes:

The minutes of the September 15, 2016 Board meeting were submitted prior to the meeting.

MSP: *Secretary Lisco moved to approve the minutes of the September 15, 2016 meeting. Motion seconded by Vice President Hochhauser. Motion carried unanimously.*

SUBJECT: PUBLIC HEARING & COMMENT

Cash in Lieu of Dedication of CBT Shares:

The Board of Directors was given a memo regarding the cash-in-lieu of dedication. Market water rates fluctuate throughout the year and the staff should periodically review rates to determine whether the District is collecting the correct amount for each unit of CBT assigned to a subdivision and/or a new tap. Discussion.

MSP: *Secretary Lisco moved to set cash-in-lieu price of dedication amount for tap purchases and Subdivision Multiple Tap Purchase Agreement to \$26,000.00. Motion seconded by John Brunner. Motion carried unanimously.*

SUBJECT: TAPS FOR BOARD CONSIDERATION

Dale & Lynn Johnson – NE ¼ Sec 30, T2N, R68W (Lot B Rec Exempt RE-4766)
The applicant for this tap is requesting a single family residential tap for a vacant lot the owner plans to build a home on. Pressure and flow are available for one 5/8” single family residential tap. Discussion.

MSP: *Secretary Lisco moved to approve a single family residential tap for Lot B Rec. Exemption RE-4766 conditional on meeting all requirements and fees required for service. Motion seconded by Director Fischer. Motion carried unanimously.*

MSP: *Secretary Lisco moved to affirm the previous three actions taken by the Board at this meeting (approval of minutes, setting the value for cash in lieu of dedication of CBT shares, and approval of tap for Dale and Lynn Johnson). Motion seconded by Director Fischer. Motion carried unanimously.*

Squirrel Holdings c/o Mark Ward–Lots 6&7 BL 6 Vista Commercial Center Fil.2
This tap request is to upgrade from two existing 5/8” Commercial Taps with 2.0 Tap Equivalents to a 1” Commercial Tap with 2.5 Tap Equivalents. The applicant submitted a Commercial Supplemental form and from the information given, this tap will require 7 units of CBT. Pressure and flow are available for this 1” upgrade. Discussion.

MSP: *President Trumpler moved to approve an upgrade to a 1-inch commercial tap for Lots 6 & 7 Block 6 VCC Filing 2 with 7 units of CBT, with a tap fee credit applied equal to the 2 existing 5/8 inch TE’s and 2 units of CBT, conditional on meeting all requirements and fees required for service. Motion seconded by Director Brunner. Motion carried unanimously.*

Lennar Homes – Wyndham Hill Filing 2B & 2C (56 Lots):

The Board of Directors was presented with a proposed Subdivision/Multiple Tap Purchase Agreement with Lennar Homes for 56 single family homes in the Wyndham Hill Subdivision. Pressure and flow are adequate to serve this proposal. Water dedication will be paid as cash-in-lieu for 43.25 units of CBT. Discussion.

MSP: *Secretary Lisco moved to approve Subdivision Multiple Tap Purchase Agreement with Lennar Homes for 56 Lots in Wyndham Hill Subdivision Filing No. 2 Replat B and Filing No. 2 Replat C conditional on meeting all requirements and fees required for service. Motion seconded by Vice President Hochhauser. Motion carried unanimously.*

Richmond American Homes – Wyndham Hill Filing 2 Replat C (73 Lots):

The Board of Directors was presented with a proposed Subdivision/Multiple Tap Purchase Agreement with Richmond American Homes for 73 single family homes in the Wyndham Hill Subdivision. Pressure and flow are adequate to serve this proposal. Water dedication will be paid as cash-in-lieu for 55.25 units of CBT. Discussion.

MSP: *Secretary Lisco moved to approve Subdivision Multiple Tap Purchase Agreement with Richmond American Homes for 73 Lots in Wyndham Hill Subdivision Filing No. 2 Replat C conditional on meeting all requirements and fees required for service. Motion seconded by Vice President Hochhauser. Motion carried unanimously.*

Richmond American Homes – Wyndham Hill Filing 1 Replat A & Filing 4 Replat B (75 Lots):

The Board of Directors was presented with a proposed Subdivision/Multiple Tap Purchase Agreement with Richmond American Homes for 75 single family homes in the Wyndham Hill Subdivision. Pressure and flow are adequate to serve this proposal. Water dedication will be paid as cash-in-lieu for 58.25 units of CBT. Discussion.

MSP: *Treasurer Barnsley moved to approve Subdivision Multiple Tap Purchase Agreement with Richmond American Homes for 75 Lots in Wyndham Hill Subdivision Filing No. 1 Replat A & Filing No. 4 Replat B conditional on meeting all requirements and fees required for service. Motion seconded by Director Brunner. Motion carried unanimously.*

SUBJECT: FINANCIAL REPORTS

Monthly Financial Statements:

Vicki Santos presented the financial reports and payables for the month of September 2016. Discussion.

Bills and Appropriations:

A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$1,346,826.00.

Preliminary 2017 Budget – October Board of Directors Meeting:

The Board of Directors received the proposed 2017 Budget information prior to October 15, 2016 per State statute. No action will be taken today as the Rate Hearing is scheduled for November 17, 2016 and the 2017 Budget Hearing is on December 15, 2016. Both meetings were noticed and or published as a Public Hearing. The District uses the AWWA cost of service model to determine the

various components of the District's cost of service. This model computes pure cost of service rates for basic and volume changes. Discussion.

Audit Engagement Letter:

CliftonLarsonAllen LLP has provided a proposed agreement to provide audit services for the year ending 12/31/2016. Discussion.

MSP: *Secretary Lisco moved to accept and sign the Agreement to Provide Audit Services with CliftonLarsonAllen LLP for the year ending December 31, 2016. Motion seconded by Director Brunner. Motion carried unanimously.*

SUBJECT: NEW BUSINESS

Northern Water – Fall Water Users Meeting:

The Northern Water Fall Water Users Meeting will be held November 9th, 2016 at the Best Western Plaza Convention Center in Longmont. If any board member would like to attend, please let Lilah know so she can reserve a place for you. Discussion.

Petitions for Exclusion from District Boundary:

Lester and Kathleen Griffin, and Charles Catania, each party the owner of one of two separate properties just west of the Longmont Target, have requested exclusions from the District. The owners would like to have their water service provided by the City of Longmont, which would be possible through the District's IGA with Longmont. The coordination of the exclusions will be handled by Scott's office. Discussion.

MSP: *Secretary Lisco moved to set a Public Hearing for the Griffin & Catania Exclusions for November 17, 2016 and to advertise according to regulations governing Exclusions. Motion seconded by Director Brunner. Motion carried unanimously.*

BSA Eagle Scout Project – Hydrant Painting in Niwot, CO:

A Boy Scout, Carson Simon, working on his Eagle project organized the painting of 40 fire hydrants in the Legend Ridge Subdivision and the Boulder Tech Center. He coordinated volunteers to help paint the hydrants and the District provided the supplies. Discussion.

MSP: *Secretary Lisco moved to approve signing the letter of thanks to Carson Simon. Motion seconded by Vice President Hochhauser. Motion carried unanimously.*

Purchase of 5 CBT Units – Last Ditch, LLC:

Staff was contacted by a landowner wishing to sell 5 units of CBT in the Left Hand Ditch area. Scott's office has prepared an Agreement for Sale and Purchase of Units of Colorado-Big Thompson Project Water and an Escrow Agreement. The application needs to be presented to Northern Water's Board of Directors. The deadline to submit applications for a November meeting is Friday, October 21, 2016. Discussion.

MSP: *Treasurer Barnesly moved to authorize the General Manager to enter into a purchase agreement for 5 units of CBT (Allotment Contracts Nos. 3139 for 3 Units and 5772 for 2 Units) with Last Ditch, LLC and to execute necessary documents to complete the transfer through Northern Water Conservancy District. Motion seconded by Secretary Lisco. Motion carried unanimously.*

Larimer County Farm Alternative Transfer Mechanism:

Larimer County has reached out to the District with a proposal to sell 240 CBT units they acquired when the County purchased a farm in August of this year. Instead of selling the units outright, Larimer County would like to enter into an agreement that would place a portion of the shares into an alternative transfer mechanism, or ATM. This type of agreement would have the water available for seasonal use to the purchasing municipality during drought or dry years and allow the farm to keep the water in wet or average moisture years. Discussion.

Meeting adjourned at 12:43 pm..

By,

Lilah Imes, Assistant Secretary, Board of Directors

Dan Lisco, Secretary