

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on February 16, 2017 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Julie Trumpler at 9:03 a.m.

**Directors Present:** Julie Trumpler, President  
Mark Hochhauser, Vice President  
Dan Lisco, Secretary  
Sam Barnsley, Treasurer  
John Brunner, Director  
Bart Fischer, Director  
Jim Richard, Director

**Directors Absent:** N/A

**Staff and Consultants:** Chris Smith, General Manager  
Vicki Santos, Finance Manager  
Jason Whitmore, Treatment Manager  
Darwin Williams, District Engineer  
Scott Holwick, Attorney  
Meghan Connolly, Engineer I  
Lilah Imes, Assistant Secretary, Board of Directors  
Chris Ullrich, Treatment Operator

**Public Present:** Jim Hobbs, 5349 N. 51<sup>st</sup> ST

**SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 1/19/2017**

Approval of the Minutes

*The minutes of the January 19, 2017, Board meeting were submitted prior to the meeting.*

**MSP:** *Secretary Lisco moved to approve the minutes of the January 19, 2017 meeting. Motion seconded by Director Richard. Motion carried unanimously.*

**SUBJECT: PUBLIC HEARING/COMMENT**

*Jim Hobbs from 5349 N. 51<sup>st</sup> St. addressed the Board regarding his tap at 5349 N. 51<sup>st</sup>. He believes his property at one time had two taps associated with it, as there is an empty meter pit on the other end of the property. Mr. Hobbs asked the District to look into this. The general manager and the engineer will research his request. Discussion.*

**SUBJECT: TAPS FOR BOARD CONSIDERATION**

Tiffany Brodie – Lot 3 Hauck Meadows Subdivision, Weld County:

*The applicant will be constructing a single family home on this parcel of land on the northwest corner of WCR 5 and WCR 16.5. Pressure and flow are available for a 5/8 inch single family tap in this area. Due to the lot size, 1.5 units of CBT will need to be dedicated to this parcel of land. Discussion.*

**MSP:** *Secretary Lisco moved to approve a single family residential tap for Lot 3 in Hauck Meadows conditional on meeting all requirements and fees required for service. Motion seconded by Treasurer Barnsley. Motion carried unanimously.*

Richmond American Homes-Wyndham Hill Filing 2 Replat C (73 lots):

*At the Board meeting held in October 2016, the Board approved this Subdivision/Multi Tap Purchase Agreement with Richmond American Homes. At that time, the property had not closed and the contract expired. Richmond Homes is now ready to execute an agreement with the District for 73 single family lots. The agreement has been adjusted to reflect the current fee schedule. Pressure and flow are available to serve this agreement which requires a cash-in-lieu payment for 55.25 units of CBT. Discussion.*

**MSP:** *Director Fischer moved to approve the Subdivision Multiple Tap Purchase Agreement with Richmond American Homes for 73 lots in the Wyndham Hill Subdivision Filing 2 Replat C, conditional on meeting all requirements and fees required for service. Motion seconded by Secretary Lisco. Motion carried unanimously.*

Vista View Holdings- Lot 2, Baldrige P.U.D., 1885 Vista View Dr:

*The applicant is requesting a 3/4 inch tap to serve a proposed duplex commercial building. At this time, only one tenant is known, Vintage Lawn, a landscaping company. Pressure and flow are available to provide water service for this 3/4 inch commercial tap, with 1.5 units of CBT dedication for their use. Discussion.*

**MSP:** *Secretary Lisco moved to approve a 3/4 inch commercial tap for Lot 2, Baldrige P.U.D., aka, 1885 Vista View Dr., conditional upon meeting all requirements and fees required for service. Motion seconded by Director Fischer. Motion carried unanimously.*

SVVSD Elementary School Site: Wyndham Hill Subdivision-6601 Aggregate Blvd:

*The St. Vrain Valley School District has requested a 2 inch commercial tap and a 6 inch fire line to provide both potable and irrigation water for a proposed elementary school in the Wyndham Hill Subdivision. After several discussions with the School District and their engineering consultants, this 2 inch tap will require 7 units of CBT dedication, in addition to the 8 units of water that are*

*available with the purchase of a 2 inch tap. 15 units of CBT will be dedicated to this tap. Pressure and flow are available to service this request. Discussion.*

**MSP:** *Treasurer Barnsley moved to approve a 2 inch commercial tap and 6 inch fire line for 6601 Aggregate Blvd, SVVSD Wyndham Hill Elementary School, conditional upon meeting all requirements and fees required for service. Motion seconded by Secretary Lisco. Motion carried unanimously.*

Kishwaukee Holdings, LLC-Lot 14, Block 2 Vista Commercial Center Filing 1-1745 Skyway Dr:

*The applicant submitted a request for a 1.5 inch commercial tap to serve a proposed multi-tenant food preparation facility. All the forms submitted, as well as discussion with the applicant's engineer, indicate the need for a 1.5 inch commercial tap that comes with 5 units of CBT dedication. Pressure and flow are available to service this request. However, the applicant was made aware that District policy states the holder of a commercial tap can be subject to increasing water dedication, at their cost, in the future, if there is evidence provided to the District that is incorrect or the use of water increases.. Discussion.*

**MSP:** *Secretary Lisco moved to approve a 1.5 inch commercial tap for Lot 14, Block 2 in Vista View Commercial Center, Filing 1, 1745 Skyway Dr, conditional upon meeting all requirements and fees required for service. Motion seconded by Director Richard. Motion carried unanimously.*

**SUBJECT: FINANCIAL REPORTS**

Monthly Financial Statements:

*Vicki Santos presented the financial reports and payables for the month of January 2017. Discussion.*

Bills and Appropriations:

*A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$2,499,883.46.*

Financial Policy Review:

*The District's Municipal Advisors, Ehlers, Inc. submitted a memo to Vickie Santos regarding the review of the District's Financial Operating Management Policies to assess their appropriateness to current and future conditions. Discussion.*

**SUBJECT: UNFINISHED BUSINESS**

Participation Agreement- Left Hand Water District and Bart A. Fischer:

*The District has a Line Participation Agreement with Bart A. Fischer for a line extension on Weld County Road 16.5. This agreement expires on 3/11/2017 and Mr. Fischer has submitted a letter to the Board of Director's requesting an extension to this Agreement. Discussion.*

**MSP:** *Secretary Lisco moved to extend the term of the Participation Agreement between Left Hand Water District and Bart A. Fischer for seven years from the original expiration date of 3/11/2017. The new expiration date would therefore, be 3/11/2024 or until the remaining 9 line fees have been collected, whichever comes first. Director Fischer recused himself. Motion seconded by Vice President Hochhauser. Motion carried with 6 ayes.*

Colorado Big-Thompson Water Purchase – 90 CBT Units:

*At the January Board of Director's meeting, the Board authorized staff to purchase up to 90 units of CBT. Staff has entered into a Sales & Purchase Agreement with Massey Farms, LLC for 90 units of CBT and Northern has provided all the required transfer documents for signatures from the Board President and the Board Secretary. Discussion.*

**MSP:** *Treasurer Barnsley moved to approve the Application to Northern Colorado Conservancy District for Water Allotment Contract(s) for the two Allotment Contracts, one for 25 units and one for 65 units. Motion seconded by Secretary Lisco. Motion carried unanimously.*

Status Update on 30-inch Waterline Insurance Claim:

*It has been one year since Xcel Energy damaged our waterline on 95<sup>th</sup>. John Chmil, an attorney with Lyons, Gaddis, has prepared a memo for the Board that gives an update of the status of the claim to collect damages. The Board recommends the District's attorney compose a complaint and notify all involved, Xcel Energy, Black Eagle, New Tech, Boulder County, Boulder County Transportation and the property owner, that the complaint will be filed with the courts if there isn't a resolution soon. Discussion.*

Scott Dumler – 6999 Jay Road Tap Request – City of Boulder Referral:

*A 5/8" single family tap on 6999 Jay Rd. was approved at the Board meeting in November, contingent upon completing a referral to the City of Boulder. The City has provided correspondence to the Board stating the City has no issues with Left Hand Water providing service to this property. Staff will notify the applicant of the approval. Discussion.*

City of Longmont Easement – Notice of Intent to Acquire and Offer to Purchase:

*Staff continues to work with the City of Longmont regarding an easement for an emergency inter-connect. Longmont has received a notice of intent to acquire and staff should hear from the City soon. Discussion.*

**SUBJECT: NEW BUSINESS**

Weld County Department of Planning Services:

*Weld County's Department of Planning Services submitted a request to staff for a copy of the District's Water Supply Plan demonstrating compliance with C.R.S. §29-20-304(3). In response to our submission, Weld County has issued the District a letter of acceptance. Discussion.*

Left Hand Ditch Company-Stock Sale Notice:

*The District received notice that Left Hand Ditch Company will be auctioning 4 shares. The District has enough shares to cover our Left Hand Ditch Customers. Discussion.*

Potential Water Purchase – 50 CBT Units:

*Based on several tap purchase agreements that staff is working on, the District is in the market to purchase additional CBT units. Recently, a broker contacted the General Manager with a potential purchase of 50 units of CBT. Discussion.*

Colorado Water Congress State of Affairs 2016 Bill Status Sheet:

*Scott Holwick discussed the Colorado Water Congress State of Affairs 2016 Bill Sheet memo. The 2017 session has commenced. Discussion.*

Meeting adjourned at 11:36 am.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Dan Lisco, Secretary