

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on December 13, 2018 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Julie Trumpler at 9:10 a.m.

**Directors Present:** Julie Trumpler, President  
Mark Hochhauser, Vice President  
Dan Lisco, Secretary  
Sam Barnsley, Treasurer  
Bart Fischer, Director  
Jim Richard, Director  
Alan Pratt, Director

**Directors Absent:** N/A

**Staff and Consultants:** Chris Smith, General Manager  
Vicki Santos, Finance Manager  
Jason Whitmore, Treatment Manager  
Scott Holwick, Attorney  
Adam Delaney, Distribution Manager  
Steve Buckbee, District Engineer  
Jordan Tyson, GIS Technician  
Lilah Imes, Assistant Secretary, Board of Directors

**Public Present:** N/A

**SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 11/15/2018**

Approval of the Minutes:

*The minutes of the November 15, 2018, Board meeting were submitted prior to the meeting.*

**MSP:** *Secretary Lisco moved to approve the minutes of the November 15, 2018 meeting. Motion seconded by Director Pratt. Motion carried unanimously.*

**SUBJECT: PUBLIC HEARING/COMMENT**

**MSP:** *Secretary Lisco moved to officially open the Public Hearing to discuss the Erie Land Company LLC exclusion and the Public Hearing to discuss the 2019 Budget. Motion seconded by Director Richard. Motion carried unanimously. Public hearing opened at 9:11 am.*

**MSP:** *Secretary Lisco moved to officially close the public hearing. Motion seconded by Director Richard. Motion carried unanimously. Public hearing closed at 9:27 am.*

Erie Land Company LLC for Exclusion from District Boundary:

*The Board set a public hearing date for this exclusion request at the October Board meeting. The District has not received any comments from the public regarding this exclusion. All that is needed at this meeting it to approve the exclusion and Lyons Gaddis will file the claim with the court. Discussion.*

**MSP:** *Secretary Lisco moved to approve the exclusion of lands from the Left Hand Water District known as Erie Land Company LLC (Swink Annexation to the Town of Erie) situated in the County of Weld, State of Colorado. Motion seconded by Treasurer Barnsley. Motion carried unanimously.*

2018 Budget Hearing:

*The Budget Committee has provided a Final Proposed Budget for 2019, for discussion and action. Also included in the board packet is Resolution 2018-06. This is a combined Resolution that adopts a budget for the 2019 fiscal year and appropriates funds. Discussion.*

**MSP:** *Treasurer Barnsley moved to Adopt Left Hand Water District Resolution 2018-06, A Combined Resolution Concerning the Adoption of a Budget and Appropriation of Funds for Such Budget for Fiscal Year 2019. Motion seconded by Secretary Lisco. Motion carried unanimously.*

**SUBJECT: TAPS FOR BOARD CONSIDERATION**

- Jamie Merritt – Address TBD Johnson Lane (Parcel ID 146734203002):  
*This tap request has 2 areas that the applicant can tap into for service. If the applicant taps into the system off of Johnson Lane, that will require a road bore at the applicant's expense. The other option will require a lengthy service line. Mr. Merritt, the applicant, is aware of both requirements. Discussion.*

**MSP:** *Secretary Lisco moved to approve a 5/8-inch single family residential tap for Lot 1 Block 3 Ranch Eggs Filing #2 conditional on meeting all requirements for service. Motion seconded by Director Richard. Motion carried unanimously.*

- Richmond Homes – Wyndham Hill Fil. 9 – Phase 1 Contract (52 lots):
- Richmond Homes – Wyndham Hill Fil. 9 – Phase 2 Contract (62 lots):  
*These requests for water service from Richmond American Homes are separated by the request of Richmond's marketing department. Both Contracts have a five-year takedown schedule. About twelve years ago, the District entered into a Master Service Agreement obligating the District to serve the Wyndham Hill Subdivision. Developers are responsible for the design and construction of the distribution system for each contract. Lot sizes for both contracts vary and Richmond American Homes has requested to pay cash-in-lieu of dedication for C-BT. Discussion.*

**MSP:** *Secretary Lisco moved to approve Subdivision Multiple Tap Purchase Agreement with Richmond American Homes for 52 Lots in Wyndham Hill Subdivision Filing No. 9 – Phase 1 Contract conditional on meeting all requirements and fees required for service and to approve Subdivision Multiple Tap Purchase Agreement with Richmond American Homes for 62 Lots in Wyndham Hill Subdivision Filing No. 9 – Phase 2 Contract conditional on meeting all requirements and fees required for service. Motion seconded by Director Richard. Motion carried unanimously.*

**SUBJECT: FINANCIAL REPORTS**

Monthly Financial Statements:

*Vicki Santos presented the financial reports and payables for the month of November 2018. Discussion.*

Bills and Appropriations:

*A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$1,333,897.41.*

Governance Communication – CliftonLarsonAllen:

*The District's audit firm provided a letter of communication to the District's governing body explaining the plan, scope and timing of the upcoming audit. They will begin their preliminary work in January and the audit will commence in February. This letter does not require any board action and is for information only. Discussion.*

**SUBJECT: UNFINISHED BUSINESS**

NISP – 15<sup>th</sup> Interim Agreement:

*The Fifteenth Interim Agreement for participation in the NISP project was included in this month's Board packet for discussion and approval. This is actually the 14th year of the agreement, two agreements came in in one year. Staff will need to submit the necessary paperwork and payment of \$1,102,500.00 to Northern Water by January 15, 2019. Discussion*

**MSP:** *Treasurer Barnsley moved to approve the execution of the Fifteenth Interim Agreement between Left Hand Water District and the Northern Integrated Supply Project Water Activity Enterprise. Motion seconded by Director Pratt. Motion carried unanimously.*

**SUBJECT: NEW BUSINESS**

2019 BOD Meeting Dates and Designation of Posting Place:

*Each fiscal year the District is required under State Statute to post the Board's regular meeting location, meeting dates each fiscal year and designation of posting notice and agenda. The information will be posted in the three counties that the District serves, Boulder, Weld and Broomfield. Discussion.*

**MSP:** *President Trumpler moved to approve the 2019 Regular Meetings of the Left Hand Water District Board of Directors and Designation of Place of Posting Notice and Agenda. Motion seconded by Secretary Lisco. Motion carried unanimously.*

CBT Purchase – 6 Units:

*Included in this month's Board packet is an agreement to acquire 6 units of C-BT. In July, the District was looking into purchasing 85 units but in November, those units were sold elsewhere. The 6 units available will not require escrow and Northern Water will conduct a title search. The required paperwork will be turned into Northern the week of December 17. Discussion.*

**MSP:** *Secretary Lisco moved to approve the Contract to acquire 6 units of Colorado-Big Thompson Project Water and authorize the execution of the necessary documents to complete the purchase. Motion seconded by Secretary Lisco. Motion carried unanimously.*

Town of Erie – Intergovernmental Cooperation Agreement for Tax Increment Revenue Sharing (Pass Through) By and Between the Town of Erie URA and LHWD:

*The Town of Erie created an Urban Renewal Authority a couple of months ago. Staff was made aware of the URA's plan to include within the URA boundaries between WCR 7 and I-25, two parcels owned by the District which contain a storage tank and a pump station. The Town does not intend to annex these parcels, so it is in the best interest of the District not to allow an Authority with powers of condemnation to overlap District property. After discussing the situation with the Town and our attorney, the Town has agreed to remove both parcels from the URA boundaries. The IGA included in this month's packet recognizes the overlapping boundaries of the URA and the District and, if the District were to assess a mill levy in the future, any tax revenues generated would have to be passed to the District by the Authority. Discussion.*

**MSP:** *Treasurer Barnsley moved to approve the Intergovernmental Cooperation Agreement for Tax Increment Revenue Sharing (Pass Through) By and Between the Town of Erie URA and Left Hand Water District. Motion seconded by Secretary Lisco. Motion carried unanimously.*

Fox Chase Inc. Amendment to Subdivision/Multiple Tap Service Agreement:

*An Subdivision/Multiple Tap Service Agreement between Fox Chase, Inc. and Left Hand Water District was executed by both parties in June 2018. Since the execution date, Fox Chase has not received final plat approval from the Town of Frederick. Fox Chase anticipates approval from the Town in January. The Subdivision Agreement expires January 11, 2019 and the applicant has requested a 60-day extension. The extension will expire March 11, 2019 and will affect the take-down schedule. Discussion.*

**MSP:**        *Secretary Lisco moved to approve the Amendment to Subdivision/Multiple Tap Service Agreement between Fox Chase, Inc. and Left Hand Water District. Motion seconded by Director Richard. Motion carried unanimously.*

Meeting adjourned at 10:53 am.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Dan Lisco, Secretary