

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on October 17, 2019 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Julie Trumpler at 9:02 a.m.

**Directors Present:** Julie Trumpler, President  
Mark Hochhauser, Vice President  
Dan Lisco, Secretary  
Sam Barnsley, Treasurer  
Bart Fischer, Director  
Jim Richard, Director  
Alan Pratt, Director

**Directors Absent:** N/A

**Staff and Consultants:** Chris Smith, General Manager  
Vicki Santos, Finance Manager  
Jason Whitmore, Treatment Manager  
Scott Holwick, Attorney  
Adam Delaney, Distribution Manager  
Steve Buckbee, District Engineer  
Martin Harders, Engineering Tech I  
Jordan Tyson, GIS Technician  
Lilah Imes, Assistant Secretary, Board of Directors

**Public Present:** N/A

**SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 09/19/2019**

Approval of the Minutes:

*Draft minutes of the September 19, 2019, Board meeting were submitted to the board prior to the meeting.*

**MSP:** *Treasurer Barnsley moved to approve the minutes of the September 19, 2019 meeting. Motion seconded by Director Fischer. Motion carried unanimously.*

**SUBJECT: PUBLIC HEARING/COMMENT**

*There was no public hearing, nor were there any comments from the public.*

**SUBJECT: TAPS FOR BOARD CONSIDERATION**

Rad & Kristen Hathaway – Lot A Rec Exemption RECX18-0014, Weld County, CO: *The applicant has requested a 5/8” residential tap to serve a new home on a parcel of land located off of WCR 5 and Rue de Trust, across from Parkland Estates. This parcel is a recent recorded exemption and was platted with a utility easement. The applicant would like to pay cash-in-lieu of dedication of C-BT. There is sufficient pressure and flow to serve the applicant. Discussion.*

**MSP:** *Treasurer Barnsley moved to approve 5/8-inch Residential Tap for Lot A Rec Exemption RECX18-0014 conditional on meeting all requirements and fees required for service. Motion seconded by Secretary Lisco. Motion carried unanimously.*

**SUBJECT: FINANCIAL REPORTS**

Monthly Financial Statements:

*Vicki Santos presented the financial reports and payables for the month of September 2019. Discussion.*

Bills and Appropriations:

*A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$2,662,553.93.*

Proposed Policy Revision – Policy 36: Financial Operating Management Policies:

*The proposed revision of Policy 36 was included in this month's board packet will create a separate operating fund for the Plant Investment Fee (PIF) that is collected with every new tap sold. This fund will also have the monies from the EZT line fee that are collected from new tap purchases east of 95<sup>th</sup> Street. The PIF and EZT line fee were initially set up to build reserve funds for anticipated growth. This revision will provide clarity and identify the fees and what they are intended to pay for, which is new growth. The new fund will be set up similar to the current replacement fund. In order to determine the initial amount to place in this fund, staff conducted a review analyzing the past 10 years of PIF collected. The data showed that approximately \$5,000,000 has been collected and staff recommended that amount as the initial fund for this account. The Board requested that the verbiage from the first paragraph of the proposed draft Policy 36.2, System Investment Fees, change from "new development" to "anticipated growth" and delete the verbiage, "for projects for the current year" from Policy 36.3, Replacement Fund. Discussion.*

**MSP:** *Vice President Hochhauser moved amend the motion to revise Policy 36 - Financial Operating Management Policies to create a Board Designated Capital Fund and to make an initial transfer of funds from the District's unrestricted reserves that will include the word changes and deletions that were discussed during the meeting. Motion seconded by Secretary Lisco. Motion carried unanimously.*

2020 Preliminary Budget:

*The Board of Directors received the proposed 2020 Budget prior to October 15, 2019 per State statute. Staff reviewed the proposed 2020 Budget with the Board. The Rate Hearing is scheduled for November 21, 2019 and the 2020 Budget Hearing is scheduled for December 19, 2019. Both meetings have been noticed and such notice will be published as Public Hearings, as required. Discussion.*

**SUBJECT: UNFINISHED BUSINESS**

Information Items and Reports:

*Staff reviewed their respective reports that were included in the board packet. Discussion.*

**SUBJECT: NEW BUSINESS**

Northern Water – 2019 Regional Pool Proceeds:

*The District received a check from Northern Water for its portion of the 2018 Regional Pool proceeds. The check was for \$17,949.67, which, after Northern's fees for the Pool administration, is about \$92.13 per acre-foot. Discussion.*

Petition for Exclusion from District Boundary – Mountain Brook Partners:

*Staff received Petitions for Exclusion from the District Boundary for four parcels on Rogers Road owned by Mountain Brook Partners. They are 9100 Rogers Road, 9170 Rogers Road, 9250 Rogers Road and 0 W. Rogers Road. The owner plans to have these four parcels be annexed into the City of Longmont and build a subdivision on the parcels. Three of the four parcels have existing taps with the District and will be abandoned once the Exclusion is complete. One parcel, 0 W. Rogers Road, does not have a tap and was recently part of a Recorded Exemption from 9020 Rogers Road. The District serves 9020 Rogers Road and will continue to do so. The office of Lyons/Gaddis will prepare the appropriate paperwork needed for the public hearing to be held at the next Board meeting on November 21, 2019. Lyons/Gaddis will also publish the notice for this hearing. Discussion.*

**MSP:** *Director Pratt moved to set a Public Hearing on November 21, 2019 for the Mountain Brooks Partners Exclusion and to advertise according to regulations governing Exclusions. Motion seconded by Director Fischer. Motion carried unanimously.*

General Manager Performance Review:

*There was unfinished business from last month regarding the General Manager's review due to three board members not in attendance at the October Board meeting. Therefore, in accordance to Section 24-6-402(4)(f) C.R.S. for purposes of discussing a personnel matter regarding the General Manager, the Board of Directors called for an Executive Session. Discussion.*

**MSP:** *Secretary Lisco moved to enter into Executive Session at 11:34 am, according to Section 24-6-402(4)(f) C.R.S. Motion seconded by Director Richard. Motion carried unanimously.*

**MSP:** *Secretary Lisco moved to exit from Executive Session at 11:45 pm. Motion seconded by Director Pratt. Motion carried unanimously.*

**MSP:** *Secretary Lisco moved to approve a one month sabbatical in 2020 for General Manager, Christopher Smith, in recognition of his 20 years of service with the District. Motion seconded by Director Pratt. Motion carried unanimously.*

Meeting adjourned at 11:56 am.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Dan Lisco, Secretary