

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on May 21, 2020 at the District offices, 6800 Nimbus Road, Longmont, Colorado, via Zoom Video Conference to comply with State's stay-at-home order as part of the COVID-19 outbreak. The meeting was called to order by President Julie Trumpler at 9:06 a.m.

**Directors Present:** Julie Trumpler, President  
Mark Hochhauser, Vice President  
Dan Lisco, Secretary  
Sam Barnsley, Treasurer  
Bart Fischer, Director  
Jim Richard, Director

**Directors Absent:** Alan Pratt, Excused

**Staff and Consultants:** Chris Smith, General Manager  
Vicki Santos, Finance Manager  
Jason Whitmore, Treatment Manager  
Scott Holwick, Attorney  
Adam Delaney, Distribution Manager  
Steve Buckbee, District Engineer  
Martin Harders, Engineering Tech I  
Jordan Tyson, GIS Technician  
Lilah Imes, Assistant Secretary, Board of Directors

**Public Present:** Eric Miller, auditor with CliftonAlanLarson

**SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 4/16/2020**

Approval of the Minutes:

*Draft minutes of the April 16, 2020, Board meeting were submitted to the board prior to the meeting.*

**MSP:** *Director Richard moved to approve the minutes of the April 16, 2020 meeting. Motion seconded by Secretary Lisco. Motion carried unanimously.*

**SUBJECT: PUBLIC HEARING/COMMENT**

Oaths of Office for Elected Board Members / Election of Officers:

*The Oaths of Office were taken prior to this meeting, but after the election date of May 5, 2020, per State requirement. The signed Oaths were included in this month's Board packet. With the deemed elected Board in place, a call for officer nominations was opened. The previous officers were willing to continue in their offices. Discussion.*

- President- Julie Trumpler
- Vice President- Mark Hochhauser
- Secretary- Daniel Lisco

- Treasurer-Samuel Barnsley

**MSP:** *Secretary Lisco nominated the existing officers to continue in their positions: Julie Trumpler-President; Mark Hochhauser-Vice President; Daniel Lisco-Secretary; and Sam Barnsley-Treasurer. Motion seconded by Director Richard. Motion carried unanimously.*

2019 Audit Presentation:

*Eric Miller from CliftonLarsonAllen presented the results of the District's Audit for fiscal the year ending December 31, 2019. The Directors received a copy of the full audit in their board packets. Mr. Miller explained to the Board the processes to complete the Audit and discussed that while CLA drafts the Financial Statements and expresses an opinion, Vicki Santos takes the responsibility for them. He noted that Chris, Vicki and the financial staff do a great job managing the financials. Eric also advised that there were no control deficiencies found that would be required to report to the Board. Mr. Miller also noted that staff should be commended for a job well done. Discussion.*

**MSP:** *Director Richard moved to accept the Audit, as minimally amended, for the year ending December 31, 2019. Motion seconded by Secretary Lisco. Motion carried unanimously.*

**SUBJECT: TAPS FOR BOARD CONSIDERATION**

Nancy A. Wyatt – 7926 Brook Hollow Ct. Parcel ID 14653000400:

*This request was added to the agenda after the Board packet was already distributed, as staff was waiting on information from the Northern Colorado Water Conservancy District regarding the inclusion of this property into its boundaries. Northern Water could only find record of this parcel being included in its municipal subdistrict, not their actual boundaries. Northern will rectify this situation by accepting the submittal of the owner's application for inclusion and paying all the associated inclusion fees. The applicant is requesting a 5/8-inch residential tap to serve an existing home at 7926 Brook Hollow Ct. The applicant is currently served by a failing cistern but will continue to use the cistern for outdoor irrigation. The new tap will require 1.0 unit of C-BT and the applicant has requested to pay cash-in-lieu of dedication. Discussion.*

**MSP:** *President Trumpler moved to approve a 5/8-inch Residential Tap for 7926 Brook Hollow Ct. (Parcel ID 14653000400) conditional on meeting all requirements and fees required for service, recognizing that Northern is completing inclusion into their boundary. Motion seconded by Director Richard. Motion carried unanimously.*

Ballorado Farms LLC – 4640 Hygiene Rd Parcel ID 120332000021:

*This tap request is for a property directly east of the Caribou Springs Subdivision. The applicant is requesting a 3/4-inch residential tap to serve an existing home that will eventually become an accessory dwelling. Due to the location of the District's waterline, a long service line will be required to serve this property and the*

*applicant is in the process of obtaining an easement from adjacent property owners, which is required by the District prior to setting this new meter. The new tap will require 1.5 shares of Left Hand Ditch Company water and the applicant has requested cash-in-lieu of dedication. Discussion.*

**MSP:** ***Treasurer Barnsley moved to approve a 3/4-inch Residential Tap for 4640 Hygiene Rd (Parcel ID 120332000021) conditional on meeting all requirements and fees required for service. Motion seconded by Director Richard. Motion carried unanimously.***

**SUBJECT: FINANCIAL REPORTS**

Monthly Financial Statements:

*Vicki Santos presented the financial reports and payables for the month of April 2020. Discussion.*

Bills and Appropriations:

*A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$799,069.83.*

**SUBJECT: UNFINISHED BUSINESS**

C-BT Cash-in-Lieu of Dedication Rate Review:

*Every quarter, the Board reviews the District's cash-in-lieu of dedication rate for C-BT. The District is not in the market to purchase any water as it has enough to fulfill its current contracts. Potential sellers of C-BT units have listed the price per unit in the low 60k range, however, there have not been any sales recorded at that rate. Rate review is at the discretion of the Board and can be discussed more often than quarterly. Currently, the Board does not wish to pursue any purchases of C-BT. After discussion, the Board determined that it does not wish to modify the current C-BT cash-in-lieu dedication rate.*

Isabelle Road Waterline relocation:

*Staff continues to develop an Agreement with Boulder County Transportation Department regarding the relocation of the District's waterline located on Isabelle road, west of Highway 287. The vacation of the existing easement will also be included in the Agreement. Staff should have an agreement ready for Boulder County within the week. Discussion.*

**MSP:** ***Secretary Lisco moved to direct staff to continue developing an Agreement with Boulder County Transportation department regarding the relocation of the existing Isabelle Road waterline, currently located on the west side of Highway 287, and to include in that Agreement a provision for vacating of the existing easement; and a provision that Boulder County will be responsible for reasonable costs (including the market value of the vacated easement) and the District's normal inspection fees. Motion seconded by Director Richard. Motion carried unanimously.***

**SUBJECT: NEW BUSINESS**

COVID-19 Office Protocol Updates:

*Staff is working on a plan on reopening the office to the public the beginning of June. There will be signage posted at the front door requiring visitors to wear masks. The District will have a good supply of masks on hand for those visitors who may need one. Visitors will also have to fill out a questionnaire prior to entering the building. The receptionist's desk will have a sneeze guard installed and that will stay up even after the COVID situation. Any meetings from the public will be by appointment only. The Left Hand Watershed Center staff is still working from home. The District will move cautiously and follow all CDC and Boulder County Health guidelines. Discussion.*

Attorney's Comments:

*The Colorado State Legislature will reconvene after Memorial Day. There will most likely not be any water issues discussed until next term as the Legislature budget and school issues that will take precedence. Discussion.*

Meeting adjourned at 10:58 am.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Dan Lisco, Secretary