

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on December 17, 2015 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Corey Heil at 9:07 a.m.

**Directors Present:** Corey Heil, President  
Bo Shaffer, Vice President  
Julie Trumpler, Secretary  
John Brunner, Treasurer  
Mark Hochhauser, Director  
Dan Lisco, Director

**Directors Absent:** Paul Schlagel (Excused)

**Staff and Consultants:** Chris Smith, General Manager  
Vicki Santos, Finance Manager  
Darwin Williams, District Engineer  
Scott Holwick, Attorney  
Meghan Connolly, Engineer I  
Lilah Imes, Assistant Secretary, Board of Directors

**Public Present:**

**SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 11/19/2015**

Approval of the Minutes:

*The minutes of the November 19, 2015, Board meeting were submitted prior to the meeting.*

**MSP:** *Vice President Shaffer moved to approve the minutes of the November 19, 2015 meeting. Motion seconded by Treasurer Brunner. Motion carried unanimously.*

**SUBJECT: PUBLIC HEARING AND COMMENTS**

2016 Budget Hearing:

*Staff presented a Preliminary 2016 Budget at the October Board meeting. The final proposed budget was presented in this month's Board packet. There are some changes due to a potential agreement with Meadow Vale Farms switching from a Master Meter system to a dual system, a recent project involving C-DOT and an updated projected/budgeted tap sales. A copy of the final budget was previously submitted to the Budget Committee for review. Discussion.*

**MSP:** *Director Lisco moved to officially open the Public Budget Hearing. Motion seconded by Vice President Shaffer. Motion carried unanimously. Public hearing opened at 9:33 am.*

**MSP:** *Director Lisco moved to officially close the Public Budget Hearing. Motion seconded by Treasurer Brunner. Motion carried unanimously. Public hearing closed at 9:35 am.*

**MSP:** *Director Lisco moved to adopt Left Hand Water District's Resolution 2015-03, a combined Resolution concerning the adoption of the Budget and Appropriation of Funds for such Budget for Fiscal year of 2016. Motion seconded by Vice President Shaffer. Motion carried unanimously.*

Potentially Abandoned Taps – Policy No. 18.4:

*In accordance to Policy No. 18, staff continues to send out letters to owners of record requesting information regarding intent of future use for the taps on their properties. For this board meeting, three tap owners have responded and they are requesting tap retentions. Discussion.*

- 1) Tap Retention Request – 8309 N 107<sup>th</sup> St. -Acct # 2740.01
- 2) Tap Retention Request – 7207 N 95<sup>th</sup> St. - Acct # 3917.02
- 3) Tap Retention Request – 4173 N 107<sup>th</sup> St – Acct #6684.01

**MSP:** *Director Lisco moved to accept the responses from the three tap owners as evidence that there is intent to utilize the tap in the future and to grant an extension to the conditions of Policy No. 18, for the three tap holders, to ten years from the date of this meeting. Motion seconded by Vice President Shaffer. Motion carried unanimously.*

**SUBJECT: TAPS FOR BOARD CONSIDERATION**

*This tap request is for a single-family residential tap that will serve a future home. The property is located approximately one mile north of Nelson Road. The applicant will be responsible for providing evidence of a suitable easement as her property is accessed through another property. Discussion.*

**MSP:** *Director Lisco moved to approve a 5/8 inch single-family residential tap for 10170 N Foothills Highway (Parcel #131707000014) conditional on meeting all requirements for service including suitable evidence of private utility easement. Motion seconded by Vice President Shaffer. Motion carried unanimously.*

**SUBJECT: FINANCIAL REPORTS**

Monthly Financial Statements:

*Vicki Santos presented the financial reports and payables for the month of November 2015. Discussion.*

Bills and Appropriations:

*A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$2,220,842.44.*

Financial Policy Revision- Policy No 8.16 Dual Signatures Required:

*In February 2015 the Board revised the District's Policy 8.16 Dual Signatures Required, per the advice of our investment manager. However, when the investment firm drafted the proposed revisions, they inadvertently included the previous policies verbiage. Staff is asking the Board to consider the revision in order to bring policy 8.16 to its previously approved version. Discussion.*

**MSP:** *Director Lisco moved to accept the revision to Policy No 8.16 Dual Signatures Required. Motion seconded by Vice President Shaffer. Motion carried unanimously.*

**SUBJECT: UNFINISHED BUSINESS**

NISP – 12<sup>th</sup> Interim Agreement:

*The Board of Director's were presented with the NISP 12<sup>th</sup> Interim Agreement. This project is in the 11<sup>th</sup> hour. This Agreement will continue the District's participation in the permitting and agency consultation of the Geotechnical investigation of the Glade Reservoir and the preliminary design. Discussion.*

**MSP:** *Director Lisco moved to approve the execution of the Twelfth Interim Agreement between Left Hand Water District and the Northern Integrated Supply Project Water Activity Enterprise. Motion seconded by Treasure Brunner. Motion carried unanimously.*

**SUBJECT: NEW BUSINESS**

2016 BOD Meeting Dates and Designation:

*The proposed schedule for 2016 BOD meetings is based on having regular meetings on the third Thursday of each month at the District office 6800 Nimbus Road, Longmont, CO 80503. This will be posted as required by state statute with the County Clerk's office in the three counties that are served by Left Hand Water District (Boulder, Weld, Broomfield).*

**MSP:** *Vice President Shaffer moved to approve the 2016 Regular Meetings of the Left Hand Water District Board of Directors. Motion seconded by Treasurer Brunner. Motion carried unanimously.*

Meadow Vale Farm – Conversion from Master Meter to Dual System:

*The Meadow Vale Farm subdivision was developed in the late 1990's. It is a master meter community with a separate raw water irrigation system. In July, their HOA reached out to the District to discontinue their Master Meter system and enter into a Dual System. A proposal was presented to the BOD at the September board meeting and also to the 88 homeowners at their HOA meeting. The homeowners had a big turnout and the results were very favorable for the transition. A Draft copy of **Agreement for Transfer of Service from Master Meter System to Dual Water System** was included in the Board Packet for discussion and approval. Staff would like to present the draft agreement to the MVFCA later this month with anticipation to fully execute the agreement in January. Discussion.*

***Vice President Shaffer moved to approve the draft copy of Agreement for Transfer of Service from Master Meter System to Dual Water System and to submit to MVFCA for approval. Motion seconded by Treasurer Brunner. Motion carried unanimously.***

Left Hand Ditch Company Board Vacancy:

*In 2016 there will be a vacancy on the Left Hand Ditch Company Board. The District works very closely with the Left Hand Ditch Company and it is beneficial if the vacancy was filled with someone in the Left Hand Water District. Discussion.*

Meeting adjourned at 11:15 am.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Julie Trumpler, Secretary