

The Board of Directors of the Left Hand Water District, meeting as the Board of the District and of the Left Hand Water Activity Enterprise, held their regular meeting on January 21, 2016 at the District offices, 6800 Nimbus Road, Longmont, Colorado. The meeting was called to order by President Corey Heil at 9:12 a.m.

Directors Present: Corey Heil, President
Bo Shaffer, Vice President
Julie Trumpler, Secretary
John Brunner, Treasurer
Mark Hochhauser, Director
Paul Schlagel, Director
Dan Lisco, Director

Staff and Consultants: Chris Smith, General Manager
Vicki Santos, Finance Manager
Ed Baile, Treatment Manager
Darwin Williams, District Engineer
Scott Holwick, Attorney
Meghan Connolly, Engineer I
Lilah Imes, Assistant Secretary, Board of Directors

Public Present: Allan Trumpler, 5635 Gunbarrel Rd

SUBJECT: MINUTES OF THE DISTRICT REGULAR MEETING HELD 12/17/2015

Approval of the Minutes

The minutes of the December 17, 2015, Board meeting were submitted prior to the meeting.

MSP: *Director Schlagel moved to approve the minutes of the December 17, 2015 meeting. Motion seconded by Vice President Shaffer. Motion carried unanimously.*

SUBJECT: PUBLIC HEARING/COMMENT

Requests for taps to remain in service:

MSP: *Director Schlagel moved to officially open the public hearing to discuss Policy No. 18: System Connection / Disconnection / Abandonment. Motion seconded by Vice President Shaffer. Motion carried unanimously. Public hearing opened at 9:13 am.*

In accordance to Policy No. 18, staff continues to send out letters to owners of record requesting information regarding intent of future use for the taps on their properties. For this board meeting, four tap owners have responded and they are requesting tap retentions. Discussion.

- 1) Tap Retention Request – 12548 Jay Rd. – Acct # 5850.01
- 2) Tap Retention Request – 5197 N 109th St. – Acct # 3314.01
- 3) Tap Retention Request – 520 WCR 18 – Acct # 5887.01
- 4) Tap Retention Request – 0 Hwy 287 – Acct # 5428.01

MSP: *Vice President Shaffer moved to officially close the public hearing. Motion seconded by Director Schlagel. Motion carried unanimously. Public hearing closed at 9:21.*

MSP: *Director Lisco moved to accept the written responses from the four (4) listed accounts (5850.01; 3314.01; 5887.01 & 5428.01) as evidence that there is intent to utilize the tap in the near future and to grant an extension to the conditions of Policy No. 18 – Abandonment for 10-years from the date of this meeting. Motion seconded by Director Schlagel. Motion carried unanimously.*

Tap Upgrade Extension Request; Neil Kjack-11974 Kenosha Rd Acct #2555.02:

*The District engineer recently came across an account that has two separate dwellings served by one 5/8 inch water tap. **District Policy No 25: Tap Policies and Classifications-Accessory Dwelling**, does not allow service to two separate dwellings through a single-family tap. “In limited cases, and at the sole discretion of the District’s Board, tap service may be provided to two separate dwellings, on the same parcel of property, through upgrade of the existing single residential 5/8” tap, to a residential 3/4” tap. After further investigation, it was discovered that this property owner was notified previously in 2012 regarding the violation of District policy. 2012 was a year of transition, with several employees retiring, and consequently, this situation was pushed aside. In December 2015, the district engineer contacted the property owner, via letter, to explain the requirement and notifying the owner that they had 90 days from the receipt of the letter to rectify the situation. Mr. Kjack contacted a board member, Julie Trumpler, and she met with Chris Smith regarding this issue. Mr. Kjack has requested a six month extension to pay for the upgrade as the amount presents a hardship for him. Discussion.*

MSP: *Director Lisco moved to approve a six month tap upgrade extension and to discount the price of the 2016 Tap upgrade to \$16,500 due to hardship on the customer’s side and lack of follow up on the District side. Motion seconded by Vice President Shaffer. Secretary Trumpler abstained. Motion carried with four ayes.*

SUBJECT: FINANCIAL REPORTS

Monthly Financial Statements

Vicki Santos discussed the preliminary reports of the December Financials and Payables. The full 2015 year-end financial presentation will be presented at the February 2016 meeting. Discussion.

Bills and Appropriations

A listing of monthly bills and appropriations was presented for review prior to the meeting. The total payables equaled \$3,055,203.50.

SUBJECT: UNFINISHED BUSINESS

Meadow Vale Farm – Conversion from Master Meter to Dual System:

The District began negotiations with Meadow Vale Farm HOA about one year ago regarding the transition from a Master Meter System connection to a Dual System connection. The agreement in the board packet has been approved by the Meadow Vale HOA and they will authorize payment once the District's Board of Directors approve this agreement. This agreement is very similar to the agreement reached with the Elm's subdivision agreement when they switched from a Master Meter to a Dual System in 2011. Discussion

MSP: *Secretary Trumpler moved to approve the Agreement for Transfer of Service from Master Meter System to Dual Water System between Left Hand Water District and Meadow Vale Farms Community Association. Motion seconded by Vice President Shaffer. Motion carried unanimously.*

Notice of Annual Meeting – Left Hand Ditch Company

The 150th Annual Meeting of the Left Hand Ditch Company will be held on Saturday, February 6, 2016 at 10:00 am. The meeting will be held at Altona Grange located at 39th Street & Nelson Road. The Left Hand Water District is on the agenda to give an annual report. The LHWD Board must designate someone to vote the District's shares and appoint two District representatives for the Joint Liaison Committee. We will advertise this meeting as a public meeting of the Left Hand Water District if three or more Board members attend. Discussion.

MSP: *Vice President Shaffer moved to moved to retain the two District representatives, Bo Shaffer and Dan Lisco, to fill Board seats on the LHDC. Motion seconded by Director Lisco. Motion carried unanimously.*

Vice President Shaffer moved to authorize the General Manager to vote shares at the LHD Co. Annual Meeting. Motion seconded by Director Lisco. Motion carried unanimously.

Haldi Ditch Company Annual Meeting:

The annual Haldi Ditch Company meeting is scheduled for Saturday, February 21, 2016, at Left Hand Water's District offices. Chris Smith and Bo Shaffer currently hold two of the five Board seats and have for some time. However, the District's representatives are appointed at the Board's discretion. Discussion.

MSP: *Secretary Trumpler moved to retain the two current District representatives, Bo Shaffer and Chris Smith, to fill Board seats on the Haldi Ditch Company Board of Directors. Motion seconded by Director Schlagel. Motion carried unanimously.*

SUBJECT: NEW BUSINESS

Designated Election Official (DEO) for May Election – Resolution 2016-01:

Resolution 2016-01 Appointing a Designated Election Official and Authorizing the Designated Election Official to Cancel the Election was presented.

Due to term limits the Left Hand Water District Board will be saying goodbye to Corey Heil, Bo Shaffer and Paul Schlagel. They have faithfully served the District since 2004. Also, three other director's seats were filled by appointment in 2014 and will be up for election in 2016. These seats are, District 1, Julie Trumpler, District 2, Dan Lisco and District 3, Mark Hochhauser. Discussion.

MSP: *Director Lisco moved to approve Resolution 2016-01 for the Regular Election to be held May 3, 2016; to appoint and swear in Lilah Imes as the Designated Election Official and authorizing the Designated Election Official to cancel the election if needed. Motion seconded by Vice President Shaffer. Motion carried unanimously.*

Resolution Honoring Richard Behrmann's Service to Left Hand Ditch Co.:

As the Left Hand Ditch Company holds its 150th year anniversary meeting, it will also recognize Richard Behrmann's service of 44 years. Mr. Behrmann will retire as a director and president of the Board at this year's meeting. The Left Hand Water District has been in existence for 47 years and Mr. Behrmann has been instrumental in negotiating several agreements between these two entities. The District would like to propose a Resolution honoring Mr. Behrmann's service during their 150th annual meeting. Discussion.

MSP: *Vice President Shaffer moved to approve the Resolution Honoring the Service of Richard Behrmann. Motion seconded by Director Lisco. Motion carried unanimously.*

Meeting adjourned at 11:20 pm.

By,

Lilah Imes, Assistant Secretary, Board of Directors

Julie Trumpler, Secretary